

The Board of Supervisors of Shelby County, Iowa, met pursuant to the law and rules of said board in regular session at 9:00 a.m. in the Supervisors Chambers of the Shelby County Courthouse with the following members present: Charles Parkhurst, Chairman; Roger Schmitz, Vice-Chairperson; Steve Kenkel and Mark Maxwell, Clerk.

The Chair asked that any conflict of interest be stated concerning any item on the agenda. No conflicts were stated.

A motion was made by Schmitz and seconded by Kenkel to approve the agenda with no additions. AYES: Unanimous NAYES: None

A motion was made by Kenkel with a second by Schmitz to approve the minutes of the June 5<sup>th</sup>, 2018 and Election Canvass on June 12<sup>th</sup>. AYES: Unanimous NAYES: None

It was moved by Schmitz, seconded by Kenkel, to approve the claims of June 14<sup>th</sup>, 2018 as listed in the claims register. AYES: Unanimous NAYES: None

Now being time to open the public hearing for the budget amendment hearing the Chairman recessed the regular meeting to open the hearing for public comment. No Comments were made.

The regular meeting reconvened. A motion was made by Kenkel and seconded by Schmitz to approve the following resolution:

RESOLUTION NO. 2018-12  
ENTRY RECORD OF THE HEARING AND DETERMINATION OF  
THE AMENDMENT TO THE COUNTY BUDGET FOR FISCAL YEAR 2018

BE IT REMEMBERED on this 19<sup>th</sup> day of June 2018, the Board of Supervisors met in scheduled session for the filing and considering of an amendment to the Shelby County Budget for Fiscal Year 2018.

THEREUPON, the Board investigated and found that the notice of the time and place of hearing had, according to law, and as directed by the Board, been published and that the affidavit of publication is on file with the County Auditor.

THEREUPON, on said day, the hearing was taken up and considered. There were no written or oral comments.

THEREFORE, BE IT RESOLVED, that the Shelby County Budget Service Areas be amended as follows:

SERVICE AREAS	BUDGETED	INCREASE	NEW TOTAL
Public Safety & Legal Services	2,467,091	30,000	2,497,091
Physical Health & Social Services	577,793	75,000	652,793
County Environment & Education	445,749	26,000	471,749
Roads & Transportation	6,073,410	463,133	6,536,543
Administration	1,313,174	39,000	1,352,174
Capital Projects	1,791,900	443,000	2,234,900

The changed department appropriations will be as follows:

BOARD OF SUPERVISORS	\$206,174.00	ENVIRN. HALTH	\$214,261.00
TREASURER	\$339,569.00	PUBLIC HEALTH	\$70,000.00
COUNTY ATTORNEY	\$193,170.00	DHS	\$7,120.00
SECONDARY ROADS	\$6,532,542.00	AUDITOR	\$164,865.00
CONSERVATION	\$279,015.00	ELECTION	\$119,385.00
REAP	\$67,000.00	GIS	\$142,013.00
MEDICAL EXAMINER	\$23,000.00	RISK MNGMNT	\$300,000.00
MISC. COURT	\$112,000.00	PLCY & ADMIN.	\$4,000.00
JUVENILE COURT	\$13,854.00	ZONING	\$10,188.00
JAIL	\$515,649.00	BLDG & GRNDS	\$327,977.00
COMMISSARY	\$14,000.00		
OTHR ENVRN. CONTROL	\$30,646.00		

Bob Sievert asked for Board approval for Shelby County to be the sponsor of the grant being applied for by the Shelby County Trails Committee. The Board then considered becoming the lead agency for the Shelby County Trails grant writing as fiscal sponsor. A motion by Schmitz and a second by Kenkel to approve the following resolution were recognized.

RESOLUTION NO. 2018-16

TO AUTHORIZE SHELBY COUNTY TO BE THE AGENCY TO BE FISCAL SPONSOR FOR THE SHELBY COUNTY TRAILS FOR A GRANT APPLICATION

BE IT RESOLVED by the Board of Supervisors of Shelby County, Iowa, that Shelby County, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors to be Fiscal Sponsor for the grant being submitted by the Shelby County Trails Committee of said County to execute the fiscal responsibilities limited to receiving this grant money and dispersing the monies in accordance with all rules and guidelines set forth during this process.

The reading of the resolution preceded a vote with the following results: AYES: Parkhurst, Schmitz, and Kenkel. NAYES: none. The resolution was passed

Brandon Burmeister, Shelby County Engineer, made himself available to the Board to report current activities of his department.

It was moved by Schmitz, seconded by Kenkel, to approve the three-year contract with Gronewold & Company to complete the County's annual audit for FY2019, FY2020, and FY2021. AYES: Kenkel, Parkhurst, Schmitz NAYES: None

It was moved by Kenkel, seconded by Schmitz, to adopt the following resolution to authorize the Auditor to transfer funds in the coming fiscal year:

RESOLUTION NO. 2018-13

AUTHORIZE AUDITOR TO TRANSFER FUNDS FY 19

WHEREAS, it is desired to transfer monies from the General Funds and from the Rural Basic Fund, and

WHEREAS, said operating transfers are in accordance with Sections 331.432, Code of Iowa,

NOW THEREFORE BE IT RESOLVED by the Board of Supervisors of Shelby County, Iowa, as follows:

SECTION 1. The Auditor is hereby authorized to transfer funds from the General Basic and Supplemental Funds and from the Rural Basic Funds to the Capital Fund to cover expenditures as set out in the County Budget for Fiscal Year 2019.

SECTION 2. The Auditor is hereby authorized to transfer funds from the General Basic Fund to the General Supplemental Fund to cover expenditures as set out in the County Budget for Fiscal Year 2019.

SECTION 3. The Auditor is hereby authorized to transfer funds from the Rural Basic Fund to the Rural Supplemental Fund to cover expenditures as set out in the County Budget for Fiscal Year 2019.

SECTION 4. The Auditor is hereby authorized to transfer funds from the Rural Basic Fund to the Flood & Erosion Control Fund to cover expenditures as set out in the County Budget for Fiscal Year 2019.

SECTION 5. The Auditor is hereby authorized to transfer funds from the General Basic and Rural Basic Funds to the Secondary Road Fund to cover expenditures as set out in the County Budget for Fiscal Year 2019.

SECTION 6. The Auditor is hereby authorized to transfer funds from the General Basic Fund to the Conservation Fund to cover expenditures as set out in the County Budget for Fiscal Year 2019.

SECTION 7. The Auditor is hereby authorized to transfer funds from the General Basic Fund to the Environmental Health Fund to cover expenditures as set out in the County Budget for Fiscal Year 2019.

SECTION 8. The Auditor is hereby authorized to transfer funds from the General Basic Fund to the Health Insurance Reimbursement Fund to cover expenditures as set out in the County Budget for Fiscal Year 2019.

The above and foregoing resolution was adopted by the Board of Supervisors of Shelby County, Iowa, on June 19, 2018 the vote thereon being as follows: AYES: Kenkel, Parkhurst, Schmitz NAYES: None

It was then reported that the Board would need to approve a resolution to create a new accounting fund: The purpose of the fund is to pay all the partial self-funded insurance costs incurred, in the future, by Shelby County. After a reading the resolution to create a new accounting fund. A motion by Kenkel followed by a second by Schmitz to approve the following resolution.

RESOLUTION 2018-14

CREATING A NEW FUND FOR THE PURPOSE OF PARTIAL SELF FUNDED HEALTH INSURANCE

WHEREAS, beginning with FY19 health insurance premiums, Shelby County is currently implementing a partially self-funded insurance plan through ISAC-Group Health;

WHEREAS, this plan will implement an internal service fund which will be non-budgetary to pay the claims differentials with employee deductibles and out-of-pocket maximum expenditures from the current year's plan along with any administrative fees charged to the County for such;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Shelby County, Iowa, that this new fund will be titled "Health Insurance Reimbursement". The Auditor and Treasurer offices are directed to create this fund accordingly.

Passed on this 19th day of June, 2019, with the vote thereon being as follows: Ayes Schmitz, Kenkel and Parkhurst. Nays-none.

SET DATE FOR HEARING ON PROPOSAL TO INCUR  
NONCURRENT DEBT

480882-1

Harlan, Iowa

June 19, 2018

It was reported that it was necessary for the Board to set the date for a hearing on an internal tax increment loan. It was introduced and moved by Kenkel, seconded by Schmitz, to adopt the following resolution:

RESOLUTION NO. 2018-15

RESOLUTION SETTING DATE FOR A PUBLIC HEARING ON A PROPOSAL TO INCUR  
NONCURRENT DEBT

WHEREAS, the Board of Supervisors of Shelby County, Iowa (the "County"), has established the Shelby County Urban Renewal Area (the "Urban Renewal Area") and has established the Shelby County Urban Renewal Area Tax Increment Revenue Fund (the "Tax Increment Fund") in connection therewith; and

WHEREAS, the County proposes to undertake certain urban renewal projects (the "Projects") in the Urban Renewal Area, consisting of using incremental property tax revenues to pay the costs, to that extent, of the construction of improvements to roads, bridges and culverts; and

WHEREAS, it has been proposed that the County facilitate an internal advance of funds in the amount of \$200,000 (the "Advance") for the purpose of paying the costs of the Projects, including legal and administrative fees, and the County desires to make the Advance eligible to be repaid from future incremental property tax revenues to be derived from the Urban Renewal Area; and

WHEREAS, pursuant to Section 331.479 of the Code of Iowa, it is now necessary to fix a date of meeting of the Board of Supervisors at which it is proposed to take action to approve the Advance and to give notice thereof as required by such law;

NOW, THEREFORE, Be It Resolved by the Board of Supervisors of Shelby County, Iowa, as follows:

This Board will meet at the Board of Supervisors room, Courthouse, Harlan, Iowa, on July 3, 2018, at 9:00 o'clock a.m., at which time and place a hearing will be held and proceedings will be instituted and action taken to approve the Advance.

The County Auditor is hereby authorized to publish notice of said hearing, the same being in the form attached to this resolution, which publication shall be made in a legal newspaper of general circulation in Shelby County, which publication shall be not less than four (4) and not more than twenty (20) days before the date set for the hearing.

Section 1. This resolution shall be in full force and effect immediately upon its adoption and approval, as provided by law.

Section 2. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Section 3. This resolution shall be in full force and effect immediately upon its adoption and approval, as provided by law.

Schmitz, Parkhurst and Kenkel all voted in favor of the resolution. No nays were cast.

Mark Maxwell recommended to the board that Thinkspace IT should be awarded the contract for the fiscal year 2019. A motion by Kenkel and a second by Schmitz preceded a vote with ayes by Parkhurst, Schmitz and Kenkel. No nays were cast.

The board meeting was then recessed with no further business that would be deemed controversial, The board then entered a private meeting exempt from Iowa open meetings law. (Iowa Code section 20.17(3) Negotiating sessions, strategy meetings of public employers, mediation and deliberative processes of arbitrators shall be exempt from chapter 21.)

The regular meeting was reconvened and adjourned with no further business at approximately 10:20 AM.

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Charles Parkhurst, Chairman

ATTEST:

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Mark L. Maxwell  
Clerk to the Board of Supervisors

NOTE: These minutes are as recorded by the Clerk to the Board of Supervisors and are subject to Board approval at the next regular meeting.