

May 22nd, 2018

The Board of Supervisors of Shelby County, Iowa, met pursuant to the law and rules of said board in regular session at 9:00 a.m. in the Supervisors Chambers of the Shelby County Courthouse with the following members present: Charles Parkhurst, Chairman, Roger Schmitz Vice-Chairperson; Steve Kenkel and Mark Maxwell, Clerk.

The Chair asked that any conflict of interest be stated concerning any item on the agenda. No conflicts were stated.

A motion was made by Kenkel and seconded by Schmitz to approve the agenda with no additions. AYES: Unanimous NAYES: None

A motion was made by Schmitz with a second by Kenkel to approve the minutes of the May 8th, 2018 meeting. AYES: Unanimous NAYES: None

It was moved by Kenkel, seconded by Schmitz, to approve the claims of May 17th, 2018 as listed in the claims register. AYES: Unanimous NAYES: None

Charles Parkhurst, Chairman of the Shelby County Supervisors, issued a statement in regards to the request made by the Secondary Roads Union to pass a resolution submitted by the Union. The statement read:

I think it was good for the Board to receive the information by the Union and allow the employees to share their thoughts. However, we need to review the information with our labor attorney and discuss our strategy for the upcoming negotiations. The Board also needs to be informed by our labor attorney about the Boards' rights and responsibilities under the new collective bargaining law. Until such time as we have a meeting with our labor attorney and he provides us guidance.

Parkhurst then confirmed with Auditor Maxwell and Supervisors Kenkel and Schmitz that the regular meeting on June 19th would go into closed session following regular business at the regularly scheduled meeting on that date to meet with the County labor attorney.

Tina Bakehouse was then granted time to address the board. She is the Outreach Coordinator for the Golden Hills Resources Council. She stated that Golden Hills has been creating recreation opportunities for southwest Iowa including projects for Harrison, Pottawattamie and Mills counties as well as many numerous projects in Southwest Iowa. Their work includes watershed projects that include both recreational and erosion control projects to keep these project going in a forward manner. Golden Hills has assisted in the Art Tour which passes through Harlan. She noted that she was aware of Shelby County's efforts to attain grants for trails and that grants have been denied for trails in Shelby County. Her visit with the Board included her offering assistance in any of the aforementioned topics in the future.

Todd Valine was present to update the board on current Chamber activities which included: the final walk through of the Harlan Façade work is coming up. There are businesses contacting him about expansion opportunities and start up opportunities. Housing issues are being addressed also. The Memory Care Unit construction has started and he said with that company purchased there is room for expansion.

Lonely Oak Distillery put forth their yearly application for a liquor license. Kenkel made a motion to approve the license and Schmitz seconded the motion. A vote was held and counted as follows: Kenkel, Parkhurst and Schmitz all voted in favor of granting the license, no nays were cast.

Shelby County is reimbursed \$5,000.00 per year to act as fiscal agent for the regional Early Childhood Agency that also administers the School Ready Services. Shelby County Auditor Mark Maxwell recommended to the Board to approve the fiscal agent agreement that has been renewed yearly. A motion was made by Schmitz and seconded by Kenkel. Schmitz, Kenkel and Parkhurst all voted in the affirmative and no nays were cast.

Jason Erickson of Thinkspace IT addressed the Board for the first time since receiving the favorable contract extension notice from Shelby County. Erickson presented the board with recommendations for the coming 12 month period. Servers and switches are the main concern and he recommended replacing them as soon as the County would allow Thinkspace to do so. Some servers are out of

warranty and need to be replaced some being over 5 years old. The maximum lifespan is 5 years the County would be shut down if one happens to fail. The Board recognized the urgency and thanked Jason for taking the lead with the IT recommendations and information supplied for future budgeting. Auditor Maxwell will supply the Board with the finance information needed to get the County IT system up to date and construct a more reliable system. As IT director Maxwell was assigned with getting proposed figures together and see about leasing and available monies for fiscal year 2019.

Mark Maxwell County Auditor reminded the Board of the Budget amendment hearing June 5th and that is also primary election day in Shelby County, he reminded the board that the Canvass for the Primary on June 12th at 9:00 a.m. June 19th will be a regular meeting including an intended closed session to receive guidance for a union request. Maxwell also presented the board with the proposed IT contract, the Board asked County Attorney Marcus Gross to review the contract. Auditor Maxwell then discussed the proposed credit card policy for credit cards use by county departments. Supervisor Schmitz said he would not be in favor of accepting any policy without the cards being from a single provider. Maxwell affirmed that the policy would include that provision.

Brandon Burmeister, Shelby County Engineer, wanted to remind the public that their input is welcome at the engineers office for maintenance issues. Current projects include: doing culvert inventory, no FEMA monies are available in the future unless the culvert is on inventory. Many other projects were detailed to the supervisors.

There being no further business appearing, the Chairman declared the meeting adjourned at 10:22 am.

A brief discussion followed involving the county and TIF administration. It was decided to call a special meeting when legal counsel can meet with the board, Engineer and Auditor via conference call.

Charles Parkhurst, Chairman

ATTEST:

Mark L. Maxwell
Clerk to the Board of Supervisors

NOTE: These minutes are as recorded by the Clerk to the Board of Supervisors and are subject to Board approval at the next regular meeting.