

July 23, 2013

The Board of Supervisors of Shelby County, Iowa, met pursuant to law and rules of said board in regular session at 9:00 a.m. in the Supervisors Chambers of the Shelby County Courthouse with the following members present: Roger Schmitz, Chairman; Steve Kenkel, Vice Chairman; Charles Parkhurst; and Marsha J. Carter, Clerk.

The Chair asked that any Conflict of Interest be stated concerning any item on the agenda. Kenkel stated he is a member of the HCS Education Foundation that is requesting support for a Vision Iowa Grant.

It was moved by Parkhurst, seconded by Kenkel, to approve the agenda. AYES: Schmitz, Kenkel, Parkhurst NAYES: None

It was moved by Kenkel, seconded by Parkhurst, to approve the minutes of July 2, 2013, as presented. AYES: Schmitz, Kenkel, Parkhurst NAYES: None

It was moved by Kenkel, seconded by Parkhurst, to approve the Quarterly Reports of the Sheriff and Recorder and place on file in the Auditor's Office. AYES: Schmitz, Kenkel, Parkhurst NAYES: None

It was moved by Parkhurst, seconded by Kenkel, to approve the Claims of July 23, 2013, and place the listing on file in the Auditor's Office. AYES: Schmitz, Kenkel, Parkhurst NAYES: None

It was moved by Parkhurst, seconded by Schmitz, to approve the following resolution:

RESOLUTION NO. 2013-20  
A RESOLUTION IN SUPPORT OF OBTAINING VISION IOWA COMMUNITY  
ATTRACTION AND TOURISM (CAT) GRANT DOLLARS FOR  
THE MERRILL FIELD RENOVATION PROJECT

WHEREAS, a community wide fundraising effort has begun to renovate the aging Merrill Field Complex,

WHEREAS, the Merrill Field Complex is home to countless school, city and county activities,

WHEREAS, the Vision Iowa dollars would allow for renovation of the Merrill Field Complex, which will increase quality of life and continue to support the "People Attraction" campaign of the City of Harlan and Shelby County.

THEREFORE, BE IT RESOLVED, that the Shelby County Board of Supervisors supports the renovation to the Merrill Field Complex and will provide funding for this project in the amount of \$15,000. The Board further supports the application for Vision Iowa dollars, specifically the Community Attraction and Tourism (CAT) grant to support this effort.

Passed and approved this 23rd day of July, 2013.

AYES: Schmitz, Parkhurst NAYES: None ABSTAIN: Kenkel

Let it be noted in the minutes that \$15,000 has been donated to the County by anonymous donor(s) to cover this cost. No County tax dollars will fund the Merrill Field Complex Renovation Project.

Marsha Carter, Auditor, presented the FY2011, FY2012, and FY2013 Comparison of Budgeted Expenditures vs Actual Expenditures.

It was moved by Kenkel, seconded by Parkhurst, to approve the Treasurers Semi-Annual Report. AYES: Schmitz, Kenkel, Parkhurst NAYES: None

Discussion was held on the funding of the Environmental Health Department. The County took over the Food Licensing and Inspection Program from the Iowa Department of Inspections and Appeals with the idea that the revenue from this Program would make the entire Department self-supporting. Since FY2003, there has been an average shortfall of actual revenues vs actual expenditures of \$18,703. The FY2014 budget projects a \$28,372 shortfall. These numbers do not include the liability insurance cost of having two inspectors traveling across 15 counties every day, plus any vehicle depreciation. Departmental fees have been increased, but the Food Service Program fees are controlled by the State.

In order to better present the financial status of the Environmental Health Department, specifically in reference to the Food Service Program, it was moved by Parkhurst, seconded by Kenkel, to create the Environmental Health Fund No. 1505 to which all revenues and expenses pertaining to that department shall be posted; to transfer from the General Basic Fund to the Environmental Health Fund the remaining FY2013 Budget amount of \$23,939; to transfer from the General Basic Fund to the Environmental Health Fund the amount of \$30,000 for cash flow purposes, which shall be transferred back into the General Basic Fund as of January 1, 2014; and to order the termination of the County Food Service Program and return that responsibility back to the Iowa Department of Inspections and Appeals by January 1, 2015 if the Environmental Health Department is not revenue neutral at the end of FY2014. AYES: Schmitz, Kenkel, Parkhurst NAYES: None

It was moved by Parkhurst, seconded by Kenkel, to approve the following fund transfers: Final FY2013 transfer from General Basic to EMA - \$52,717; GB-FY2013 Zoning Application Fees to Capital - \$4,250; GB-FY2013 Jail Room & Board Fees to Capital - \$14,466; GB-General Relief Salary Dollars to MHDS - \$9,000; and RB-Uniformed Patrol Services Dollars to GB - \$200,000. AYES: Schmitz, Kenkel, Parkhurst NAYES: None

Carter reported to the Board that she is one of three auditors from Iowa that have been appointed to a committee formed by the Department of Revenue to figure out the implementation procedures for SF295, which is the Commercial Property Tax Credit bill that passed the 2013 Legislature. The committee consists of three auditors, treasurers and assessors plus representatives from the Department of Revenue.

Schmitz reported that the Shelby County Jail was inspected on June 12, 2013. He read a letter from the Iowa Department of Corrections, commending the Shelby County Jail staff "on a clean, well-managed, and well-maintained facility."

Kenkel requested that, as a courtesy, the Supervisors be notified when there is a vacancy or change of personnel in the County Departments. Carter was ordered to send an email to all Department Heads requesting this notification.

Dan Ahart, the County Engineer, was available to update the Board on activities of the county road crews and the status of current maintenance and construction projects.

There being no further business appearing, the Chairman declared the meeting adjourned at 10:05 a.m.

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Roger Schmitz, Chairman

ATTEST:

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Marsha J. Carter  
Clerk to the Board of Supervisors

NOTE: These minutes are as recorded by the Clerk to the Board of Supervisors and are subject to Board approval at the next regular meeting.